



2011-2012
RE-REGISTRATION INFORMATION



2011-2012 RE-REGISTRATION PROCEDURES

We are now conducting in-house pre-registration for the **2011-2012** school year. Due to the large number of applications that we have received the last several years, we are encouraging current students to register early. In order to help us determine the number of openings we can anticipate, please complete and return the enclosed re-registration application on or before **February 28th**. After this date, spaces will be released to students on the waiting list.

The cost of re-registration is **\$575**. This includes registration, materials and technology fees. Payment of at least **\$300** must be paid by **February 28th** to *RESERVE A SPACE*. The registration fees will go up **\$25.00** after **April 18th**, so register early and save money! Tuition must be current to reserve a space for the next year.

The Imani School does not have facilities for the education of children with severe special educational, emotional or disciplinary problems. In the best interest of students with these needs, they may not be permitted to re-register. Any student re-admitted with academic and/or disciplinary problems will be on probation and subject to evaluation at the end of each grading period.

Thank you for allowing us to share in the education and development of your child this year.



2011-2012
RE-REGISTRATION GUIDELINES
FOR
RETURNING STUDENTS

- Complete the attached Re-registration form.
- Return this form with the fee of **\$300.00** to the front office before the end of re-registration on **February 28, 2011**. Enrollment will open to students on the waiting list as of **March 1, 2011**. The **\$275.00** balance is due by **April 18th**.
- Registration increases to **\$600.00** after **April 18th**.
- **Every effort will be made to honor a parent's request for assignment to the teachers of their choice on a first come, first served basis. However, we can not guarantee that all requests will be filled.**
- Assignments to specific classes will not be made until **all fees** have been paid.
- Teacher requests must be made in writing on the re-registration form. Oral requests cannot be accepted.
- All fees are **non-refundable** unless the student is not accepted for re-enrollment.



The Imani School 2011-2012 Re-Enrollment Form

Student's Legal Name _____

Applying for Grade _____ Birth Date ___/___/___ Gender: Male Female

Mother's Name _____ Business Phone: () _____

Email address _____ Cell Phone: () _____

Father's Name _____ Business Phone: () _____

Email address _____ Cell Phone: () _____

Teacher Request: _____

Comments: _____

Option To Decline Re-Registration

I hereby decline re-registration for the 2011-2012 school year for the following:

Student: _____ Teacher: _____

Current Grade: _____ Date: _____

Reason for decision to decline re-registration: _____

I understand that at this time I am forfeiting the privilege of registration for the upcoming school year. If I decide to apply for re-registration after February 18, 2011, (the registration due date), I understand that I can only be considered by the Admissions Committee after decisions on current new applications have been made.

An Imani school administrator would be glad to call or meet with you if you desire.

I would like to meet with an administrator. I can be contacted at:

Cell Phone: () _____ Home telephone: () _____ Work telephone: () _____

Parent/Guardian Signature: _____

FOR OFFICE USE ONLY

Date Received ___/___/___ **Time:** _____ **Amt. Paid** _____ Cash **Check#** _____ **Credit Auth** _____

Date Received ___/___/___ **Time:** _____ **Amt. Paid** _____ Cash **Check#** _____ **Credit Auth** _____

Date Received ___/___/___ **Time:** _____ **Amt. Paid** _____ Cash **Check#** _____ **Credit Auth** _____



2011-2012 Tuition & Fees

Annual Registration Fee	\$75.00
Technology Fee	\$200.00
Books & Materials Usage Fee	\$300.00
Kumon Mathematex/Supplementary Math Fee (due August 1)	\$100.00
(due January 3)	\$100.00
Fundraising Fee per family	\$150.00
Pre-school Monthly Tuition (Due August 1, 2011– May 1, 2012)	\$610.00
Parent Watch for Pre-K3 & Pre-K4 (optional) (Internet Viewing)	\$80.00 per year
Kindergarten-Eighth Grade Monthly Tuition (Due August 1, 2011– May 1, 2012)	\$580.00
Extended Day (optional)	\$4.00 per day

Please note:

- ❖ All tuition and fees are non-refundable
- ❖ Annual tuition paid in full qualifies for a 4% discount.
- ❖ Pre-school tuition includes lunch and an afternoon snack.
- ❖ Extended Day Program hours are 7:00-7:45 a.m. & 4:05-6:00 p.m.
- ❖ Monthly tuition payments are due on the first business day of each month.
- ❖ The first month's tuition payment is due by August 1, 2011. All tuition is collected automatically by FACTS Tuition Management System which assesses a \$38 fee per family each year.
- ❖ **Each family will be expected to participate in fundraising activities for the support of the school. The fundraising fee may be added to your monthly tuition if you choose not to participate in the scheduled fundraisers.**